



West Bengal State Electricity Distribution Company Limited
(A Government of West Bengal Enterprise)
Registered Office: Vidyut Bhavan, Bidhannagar, Block-DJ, Sec-II, Kolkata-700091
CIN: U40109WB2007SGC113473, Website: www.wbsedcl.in

WBSSEDCL

Office Order No: 144

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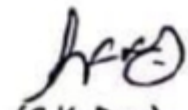
Sub: Streamlining of the process for acceptance of the replaced meter within Warranty period in ERP system.

Presently, sites are facing the issue of accepting the meter at store, which is being replaced by the manufacturer within the warranty period as the process of the same is mostly manual in nature. As a result, the e-way bill related issues and integration issue of the meter from ERP system to CRM system is getting hampered. The following Process is to be followed for accepting the replaced meter within warranty period in ERP system:-

- Meter manufacturer will be advised to provide the PO wise list of meters with serial no. at the time of delivery against warranty fail. The format for required information from vendor is given below:

<u>Vendor Name</u>	<u>Vendor Code</u>	<u>PO Number</u>	<u>Quantity of Meter</u>	<u>Serial Number of Meter</u>

- From the site, communication will be provided to the P&C dept informing the vendor Code, PO No. and quantity of replaced meter and serial No. of the replaced meters.
- P&C dept will modify the PO adding the line items mentioning the quantity of the Meters as Free Item with the specific plant code & storage location. The list of serial no. may be captured as a text item in the PO.
- After modification of the said PO, DTD may create the serial no. in the system, if not created earlier.
- After completion of the activity, site office will be able to enter the e-way bill and can receive the meters in the stock with serial no. and the process of issuing the meters to the CCC using movement type Z13 will remain same.

 10/6/19
(S.K. Dey)

Director (Distribution)